

**Format for Recommendation Letter from the Head of the Department/ Institute/ College/ Sponsor**

**To**

**Director**

**IIIM-CSIR, Canal Road, Jammu-180001**

This is to certify that the \_\_\_\_\_(*candidate's name*) son/daughter of \_\_\_\_\_ (*Father's name*) is a bonafide student of \_\_\_\_\_ (*course and semester*) of \_\_\_\_\_(*College name*) which is affiliated to \_\_\_\_\_ (*university Name*). As per the academic curriculum, he/she is required to undergo training. I recommend him/her for One week/Three Month training in your Institute.

That He/she bears a good moral character.

That he/she, if selected, would be allowed to work in IIIM as Trainee for one week/ Three months without any break.

That any data generated as part of the training/project work would be the copyright of IIIM.

**Signature of the Head of the Department/Institute/College**

**Name:**

**Designation:**